

BOARD MEETING MINUTES

April 14, 2026
64697 Cook Avenue
Bend, Oregon 97703

BOARD: Jack Billings, Martin Warbington, Yves Teirlynck
STAFF: Chris Schull, April Harris Spath
ATTORNEY: Mark Reinecke
GUESTS: Carol Shull, Greg Mohnen, Bob Varco, Marianne Walker, David Arnold, Becky Arnold, Susie Hart, David Hampton, Sam Davis, Hana Cooper, Seth Flanders, Joel Gisler, Mary Wallis, Nunzie Gould, Jack Farley. Zoom Attendees: Jeff Stuermer, Tea Teirlynck, Ed Galazzo, Michael G.

Chairman Billings called the regular board meeting to order at 10:00 a.m. and appointed April Harris Spath scribe.

EXECUTIVE SESSION ANNOUNCEMENT

At 10:01 a.m. the Board recessed the regular session and entered executive session per:

- ORS 192.660(2)(f): To consider information or records that are exempt from disclosure by law, including written advice from your attorney.
- ORS 192.660(2)(e): To conduct deliberations with persons you have designated to negotiate real property transactions.

RECONVENE

Following the executive session, Chairman Billings reconvened the regular session at 10:44 a.m. and announced that patron Susie Hart was recording the meeting.

PROPOSED CHANGES TO AGENDA

It was explained that this was a new agenda item that was suggested during the Public Meetings Law training that the Board attended last week, which would allow board members to suggest additional topics to be discussed that were not previously listed on the proposed agenda that was publicly noticed.

Director Teirlynck stated that he would like to provide an update on the proposal of policies that he had prepared. The Board agreed to discuss the topic under Other.

APPROVE MINUTES OF MARCH 2026 BOARD MEETINGS

Chairman Billings made a motion to approve both March 2026 regular and special board meeting minutes. Vice Chair Warbington seconded the motion. Director Teirlynck voted in favor, and it passed unanimously with a 3-0 vote.

WATER SUPPLY REPORT

The current water supply report and graph indicated that Crescent Lake was 32% full at ~27,600 AF. Manager Schull stated that unfortunately, the water supply outlook had not improved since his last report. Crescent Lake had only increased 300 AF, and live flow from the Deschutes River was already beginning to show signs of decreasing.

FUNDING UPDATE

Manager Schull stated that he was in the process of gathering information about TID's proposed piping projects so that he would be prepared to answer any questions that may be asked during his meetings in Washington D.C. the following week. Schull answered questions about potential grants and how current events could be affecting the approval process. Ed Galazzo suggested asking Natural Resources Conservation Service (NRCS) to increase the grant amounts due to the delays in the process and increased costs caused by inflation.

TID ANNUAL MEETING

Manager Schull scheduled another annual meeting for patrons this year at the Cascades Academy auditorium on Tumalo Reservoir Rd, May 20, 2026. Information on the date, time, and location was posted on our website. In addition to putting the notice on the website, information was included in the spring newsletter that will be mailed later in the week, and a text with a reminder of the event will be sent out closer to the event date.

OGEC EXEMPT RECORDS INSPECTION

Manager Schull received a request from the Oregon Government Ethics Commission (OGEC) to release a privileged document, which would only be open to inspection by the OGEC. The request was to produce the legal memorandum that was reviewed at the December 9, 2025, board meeting during executive session. Chairman Billings made a motion to authorize Attorney Reinecke to provide the OGEC with a copy of the memo, and Director Teirlynck seconded the motion. Vice Chair Warbington voted in favor, commenting that although he was included in the ethics complaint that was under investigation, he felt confident that it was important the motion passed and his vote was required for a quorum. The motion passed unanimously with a 3-0 vote.

Patron Susie Hart commented that she did not believe the Board's response to her submitted grievance addressed the content of the grievance.

WATER TRANSFERS

The Board received copies of the following proposed water transfers:

- N26.003 – Transfer of 1.0 acre from the Brewster Family Trust to Ochander.
- N26.004 – Self-to-self transfer of 2.0 acres for Gonser.
- N26.005 – Transfer of 2.0 acres from MacDowall Trust to Tanager Development, LLC.
- N26.006 – Self-to-self transfer of 2.0 acres for Croy Joint Trust.
- N26.007 – Self-to-self transfer of 1.4 acres for Debonis Family Trust.

Chairman Billings made a motion approving all five water transfers, and Vice Chair Warbington seconded the motion. Director Teirlynck voted in favor, and the motion passed with a 3-0 vote.

OWRC WORKSHOP

Every year the Oregon Water Resources Congress (OWRC) holds two workshops for district employees. One of the workshops is strictly for District Managers and is held every year. The second workshop alternates every other year between a workshop specifically for office staff and one specifically for field staff. This year the workshop is for office staff and will take place in Salem, June 4th-5th. If Office Manager Spath decides to attend, she will provide the Board with an estimate of the travel costs at the next meeting.

BOARD VACANCIES

As discussed at the April 6th special meeting, with the resignation of two board members, the three remaining board members will need to appoint two new board members to fill the open positions for Divisions 2 & 4 to serve as interim directors until the next annual meeting. Office staff prepared an

information packet for interested candidates that included an application they could complete and submit for review. All directors agreed that it would be in the best interest of the District to schedule a special meeting within the next couple of weeks to review applications and set up interviews if necessary. Director Teirlynck asked the Board if they wanted to set any criteria for candidates in addition to the ORS legal requirements. Vice Chair Warbington suggested availability, as it is important that a director be available to attend most board meetings. The Board listened to input from patrons. Manager Schull stated that he would reach out to the gentleman who led the board training last week to get advice on the proper procedures for interviewing candidates. Vice Chair Warbington made a motion to set the deadline for submitting applications for Friday, April 17th at 4:30 p.m. and to hold a special meeting on April 29th to review the applications and possibly interview candidates, time to be determined. Director Teirlynck seconded the motion. Chairman Billings voted in favor, and the motion passed with a 3-0 vote.

OTHER

Director Teirlynck presented a copy of the Policies and Procedures Proposal that he prepared, which recommended updates to, or the creation of, the following seven policies: Employee Handbook, Board Handbook, Travel & Expense Policy, Petty Cash Policy, Purchasing Policy, Delegation of Authority, and Bylaws. In addition to those seven policies, he stated they should also add a Grievance Policy. Teirlynck explained that before Chairman Galazzo resigned, they had both had conversations with Special Districts Association of Oregon (SDAO) and were provided with sample policies that could be used. Regarding the Employee Handbook, he recommended utilizing consulting services provided by HR Answers Inc., an affiliate of SDAO. Vice Chair Warbington inquired about value vs cost. HR Answers provided cost options, which the Board reviewed and discussed. Once complete, there would be no additional cost for updates, as SDAO keeps the districts updated when laws change, and provide guidance when new policies need to be implemented. Chairman Billings made a motion to move forward with contracting with HR Answers to utilize the services included in the second cost option they reviewed, which was quoted at \$10,904. Vice Chair Warbington seconded the motion. Director Teirlynck voted in favor, and the motion passed with a 3-0 vote.

Patron Susie Hart requested permission to comment and stated that she was disappointed with the result of the TID logo truck decal that was recently applied to the Dodge Ram pickup that Manager Schull drives. She also stated for the record that because Director Cochran resigned, she was following through with the statement she made in January and would not be moving forward with filing any additional grievances. She also requested that Bryant, Lovlien & Jarvis credit the District for the \$1,600 that was charged for handling the grievances she filed.

After reviewing the voucher list, Chairman Billings inquired about the Black Rock Consulting invoices and asked what the District's engineer Kevin Crew was working on. Manager Schull provided an update on Knife River's proposal to mine near TID's 84" Bend Feed Canal pipeline on the Coats' property (Shevlin Sand & Gravel), stating that Kevin Crew was evaluating potential long-term impacts to the pipeline and proposed solutions, and that he would provide the Board with an update once he had the completed report.

APPROVE VOUCHER LIST

Chairman Billings, Vice Chair Warbington, and Director Teirlynck reviewed the April 2026 voucher list, which was approved and signed by all.

NEXT MEETING DATE

The date of the next regular board meeting was set for Tuesday, May 12, 2026, at 10:00 a.m. (Executive session at 10:00 a.m. and returning to regular session at approximately 10:30 a.m.)

ADJOURN

Chairman Billings made a motion to adjourn the regular board meeting at 12:26 p.m. and Vice Chair Warbington seconded the motion. Director Teirlynck voted in favor, and it passed unanimously with a 3-0 vote.