

BOARD MEETING MINUTES
June 14, 2022
64697 Cook Avenue
Bend, Oregon 97703

BOARD: Ron Cochran, Jack Farley, Steve Putnam, Martin Warbington
STAFF: Chris Schull, April Harris Spath
ATTORNEY: Garrett Chrostek
GUESTS: Bendt Broderson, Tom Bennett, Greg Mohnen, Todd Peplin, David Arnold, Patrice Spyrka

Chairman Cochran called the regular board meeting to order at 10:30 a.m. and appointed April Harris Spath scribe.

EXECUTIVE SESSION ANNOUNCEMENT

At 10:31 a.m. the Board recessed the regular session and entered executive session per:

- ORS 192.660(2)(f): To consider information or records that are exempt from disclosure by law, including written advice from your attorney.
- ORS 192.660(2)(h): To consult with your attorney regarding your legal rights and duties in regard to current litigation or litigation that is more likely than not to be filed.

RECONVENE

Following the executive session, the regular session was reconvened at 11:30 a.m.

APPROVE MINUTES OF MAY 2022 BOARD MEETING

Director Putnam made a motion to approve the minutes of the May 2022 board meeting. Director Warbington seconded the motion and it passed unanimously.

WATER SUPPLY REPORT

Manager Schull reviewed the current water supply report and attached graphs, which indicated that Crescent Lake has gained 10,000-acre feet and is now 19% full. With record rainfalls this past weekend, Tumalo Creek hit a historical high flow level for the month of June at 700 cfs. TID's field crew was called out to assist in keeping the system manageable and cleaning debris from the Tumalo Fish Screens.

2021 FINANCIAL AUDIT

The Board was provided with copies of the drafted 2021 financial audit. Richard Winkel of Dougall Conradie LLC joined the meeting via Microsoft Teams and reviewed with the Board the Independent Auditor's Report and the single audit report that is required when an organization spends over \$750K of Federal money in a single fiscal year. Winkel stated that there were no findings or weaknesses in compliance or internal controls in either report. The Board was reminded of its role and responsibility in overseeing and regularly monitoring the district's financial reports.

Group 6A & Group 4

Manager Schull is working with Kevin Crew on the design process for Group 6A and plan to go out to bid this August. Grants have been awarded from NRCS, OWRD, and OWEB for Group 6A. TID has submitted applications to OWRD and OWEB for Group 4, which are still being reviewed.

SDIS BOARD TRAINING

In order to receive full credit for completing the Special District's Insurance Service's Best Practices Program, all board members must attend one of SDAO's regional trainings OR complete a Board Practices Assessment. It was decided that completing the assessment would be the best option and it was scheduled as part of the July board meeting beginning at 12:00 p.m. In addition to this training, at least two members of the board must enroll in the SDAO Chairman Cochran will enroll if no one else is available.

WATER TRANSFER

Director Warbington made a motion approving proposed transfer N22.004, a self-to-self transfer of 1.65 acres for Neil and Hilary Lahey. Director Putnam seconded the motion and it passed unanimously.

WILDLIFE OVERLAY

The Board discussed its concerns about the expanding inventory maps that the Board of County Commissioners has proposed to update and how they could negatively impact TID's development of the 540 acres, which is the major funding source for all future piping. It could also affect TID patrons who might be planning on developing parts of their ranch lands. The Board suggested posting information on TID's website to inform patrons and encourage the community to get involved.

COMMITTEES/SUB-COMMITTEES

Chairman Cochran suggested going forward that the Board appoint a two-person committee when certain decisions need to be made to allow more opportunity for detailed discussions. The committee would then take their recommendations to the Board for final decisions. Subsequently, Chairman Cochran and Director Warbington volunteered to form a committee to review the new employee handbook that Manager Schull is in the process of updating.

PUBLIC COMMENT

Todd Peplin introduced Tom Bennett, Conservation Technician with the Deschutes Soil and Water Conservation District. Bennett discussed the projects that they are working on and offered his technical assistance to those who may be interested.

David Arnold expressed his opinion that TID's website could use some improvement and made several suggestions. TID staff is going to review the site and make sure that important information is acceptable and that all external links are still current.

MOTION TO APPROVE JUNE 2022 VOUCHER LIST

Vice Chair Farley made a motion to approve the June 2022 voucher list. Director Putnam seconded the motion and it passed unanimously.

NEXT MEETING DATE

The date of the next board meeting was set for July 12, 2022 at 10:30 a.m. Also, the Board Best Practices Assessment is scheduled for 12:00 p.m. - 1:30 pm on July 12th.

ADJOURN

Director Putnam made a motion to adjourn the regular board meeting at 12:45 p.m. Director Warbington seconded the motion and it passed unanimously.