BOARD MEETING MINUTES
June 9, 2026
64697 Cook Avenue
Bend, Oregon 97703

BOARD: Jack Billings, Martin Warbington, Yves Teirlynck, David Hampton, Jeff Stuermer
STAFF: Chris Schull, April Spath
ATTORNEY: Garrett Chrostek
GUESTS: Greg Mohnen, Seth Flanders, David Arnold, Becky Arnold, Carol Shull, Susie Hart, Sam Davis, Carolyn Airriess, Patrice Spyrka, Hana Cooper, Bob Varco, Marianne Walker, Mason Werner. Zoom Attendees: Allan Clack, Michael Miller

Chairman Billings called the regular board meeting to order at 10:00 a.m. and appointed April Spath scribe.

EXECUTIVE SESSION ANNOUNCEMENT

At 10:00 a.m. the Board recessed the regular session and entered executive session per:

- ORS 192.660(2)(e): To conduct deliberations with persons you have designated to negotiate real property transactions.
- ORS 192.660(2)(f): To consider information or records that are exempt from disclosure by law, including written advice from your attorney.

RECONVENE

Following the executive session, regular session was reconvened at 10:49 a.m. It was noted that Susie Hart was recording the meeting.

PROPOSED CHANGES TO AGENDA

Director Hampton stated the Board was in the process of creating a policy that would allow patrons to make comments at the board meetings. In addition to the regular meeting sign-in sheet, there would be a second sign-in sheet where guests could sign up to speak. A time limit would be set that each guest would be held to. If the patron has more in-depth information or concerns that cannot be shared within that allotted time limit, they could submit written comments prior to the meeting for the Board to review and consider. All board members agreed to amend the agenda to add Public Comment after Other, allowing individuals 3-5 minutes each to speak.

APPROVE MINUTES OF MAY 2026 BOARD MEETINGS

Vice Chair Warbington made a motion to approve both the regular and special board meeting minutes for the month of May 2026. Director Hampton seconded the motion. Chairman Billings, Director Teirlynck, and Director Stuermer voted in favor, and the motion passed unanimously with a 5-0 vote.

WATER SUPPLY REPORT

The current water supply report and graph indicated that Crescent Lake was 27% full at ~23,300 AF. The current precipitation has helped keep Tumalo Creek levels up. Manager Schull stated that at this time he still does not have a prediction as to when we will need to switch to a rotation. We will notify patrons as soon as we have that information. Rotation “1” will include the piped laterals, and Rotation "2” will include the open ditches. This will be a 7-day rotation as done in prior years, with the switchover beginning on Mondays.

PIPING UPDATE

Manager Schull expects the district will be going out to bid soon to begin Group 6B, which will continue piping the Columbia Southern canal from Hwy 20 to Connarn Rd. Natural Resources Conservation Service (NRCS) was in the process of writing an amendment to a prior agreement, increasing the available funds to $3.5M for Group 6B. Once the amendment is complete, the Board would like to review the agreement prior to authorizing Manager Schull to sign it.

BYLAWS AMENDMENT

Director Teirlynck explained that at the Board work session last week they discussed the differences between the Roles and Responsibilities of the District Manager vs the Board. Based on those discussions, they felt that TID's current Bylaws were not compliant with state law by allowing the Chairman to perform all functions of the chief executive officer. Because no single board member has authority as an individual to make decisions. Director Teirlynck made a written motion to amend TID's Bylaws and strike the language on page 3 that states: "To the extent permitted by these Bylaws and applicable law, the Chair shall hold all powers and perform all functions of the chief executive officer of the District or as otherwise designated by the Board." Director Hampton seconded the motion. Chairman Billings, Vice Chair Warbington, and Director Stuermer voted in favor, and the motion passed unanimously with a 5-0 vote. A second vote will be held at the next board meeting, and if a majority of the Board votes in favor of the written motion, the amendment becomes immediately effective.

SUBCOMMITTEES

Vice Chair Warbington and Director Teirlynck updated the Board on their meeting with the HR Consultant, Laurie Grenya. Both directors made statements that there were some things that needed to be addressed and updated regarding TID's Employee Handbook. Once the updates and recommendations are completed by HR Answers, Inc., copies will be provided to the Board for review.

Director Teirlynck presented the proposal that he had prepared last April with recommendations for policy updates. The Board discussed setting up a subcommittee to work on updating the district's policies, including establishing a Board Handbook. Attorney Chrostek recommended they create workgroups, not an advisory committee that would be subject to Public Meetings Law. Director Hampton and Director Stuermer volunteered to work on gathering the necessary information to proceed with the process of updating policies and establishing a Board Handbook. The Board discussed the need to allow public comments at board meetings, which could be addressed in an updated Public Meetings Policy.

OTHER

As part of the work being completed by K&E Excavating on the Tumalo Reservoir Road Improvement Project that began last year, they realized that there was a TID divider box within the county's right-of-way that currently serves five properties, and a culvert that is in the road grade. K&E Excavating proposed assisting with hooking those five properties up to the pressurized Parkhurst pipeline and removing our infrastructure from the county's right-of-way. They offered to perform the labor for no charge if TID supplied the parts and pieces, which Manager Schull predicted would cost around $4k. Chairman Billings made a motion authorizing Manager Schull to spend up to $10k for the project. Otherwise, they would need to schedule a special meeting to discuss it further. Director Hampton seconded the motion. Vice Chair Warbington, Director Teirlynck, and Director Stuermer all voted in favor, and it passed with a 5-0 vote.

Chairman Billings requested that it be stated for the record that the sign-in table that was set up at the TID town hall meeting on May 20th was not sanctioned or authorized by either TID staff or the Board.

The Board reviewed information provided by Streamline, the district's website host, on a new service that was available called DocAccess, which automatically converts PDFs into WCAG 2.1 AA–compliant HTML text. The cost to the district would be $250 a month for the subscription but provides a solution to the new federal requirements, which have a compliance deadline of April 2027, without staff having to do any additional accessibility work. Chairman Billings made a motion approving the additional expense to the operating budget for the unlimited plan. Director Stuermer seconded the motion. Vice Chair Warbington, Director Teirlynck, and Director Hampton all voted in favor, and it passed with a 5-0 vote.

The Board reviewed the SDIS Best Practices checklist and discussed what was required to receive the full 10% credit on the district's liability insurance policy.

PUBLIC COMMENT

Patron Bob Varco asked the Board if they had discussed how they would manage Tumalo Reservoir once the Couch lateral was piped. Manager Schull explained that at a prior board meeting* the Board decided to start the process to eliminate the wetland delimitation associated with the reservoir. Varco, who was the district's Field Supervisor until his retirement in 2022, explained how our current system works and expressed his concerns about removing the wetland layer. Schull stated this was a project that should be included in the next update to the System Improvement Plan. As the conversation entailed more than could be discussed in a short amount of time, it was recommended that the matter be included on next month's agenda, and they invited Varco back to participate in the discussion.

***** August 14, 2024 Board Meeting Minutes:

> *To improve Tumalo Reservoir, the District must be able to perform regular maintenance of the land. Deschutes County classifies the reservoir as a mine and a wetland and states that the District cannot maintain the reservoir without their permission and limits the amount of material that can be removed from the property. It was determined in prior discussions that the first step is to eliminate the wetland delimitation. The next step is to get a determination from the County stating that what we do at Tumalo Reservoir will not affect the water resources of the County. Director Putnam made a motion to proceed with allowing Attorney Chrostek to develop a strategy and to spend a portion of the funds that have been set aside for Tumalo Reservoir maintenance, up to $10k. Vice Chair Warbington seconded the motion and it passed unanimously.*

APPROVE VOUCHER LIST

Director Hampton made a motion to approve the June 2026 voucher list, and Vice Chair Warbington seconded the motion. Chairman Billings, Director Teirlynck, and Director Stuermer voted in favor, and the motion passed unanimously with a 5-0 vote.

NEXT MEETING DATE

The date of the next regular board meeting was set for Tuesday, July 14, 2026, at 10:00 a.m. (Executive session at 10:00 a.m. and returning to regular session at approximately 10:30 a.m.)

ADJOURN

Director Hampton made a motion to adjourn the regular board meeting at 12:15 p.m., and Director Teirlynck seconded the motion. Chairman Billings, Vice Chair Warbington, and Director Stuermer voted in favor, and the motion passed unanimously with a 5-0 vote.