

**BOARD MEETING MINUTES**  
**October 10, 2024**  
**64697 Cook Avenue**  
**Bend, Oregon 97703**

BOARD: Ron Cochran, Martin Warbington, Steve Putnam, Carol Shull, Ed Galazzo  
STAFF: Chris Schull, April Harris Spath  
ATTORNEY: Not in attendance  
GUESTS: Bob Varco, David Arnold, Susie Hart

Chairman Cochran called the regular board meeting to order at 10:00 a.m. and appointed April Harris Spath scribe.

**EXECUTIVE SESSION ANNOUNCEMENT**

At 10:00 a.m. the Board recessed the regular session and entered executive session per:

- ORS 192.660(2)(e): To conduct deliberations with persons you have designated to negotiate real property transactions.
- ORS 192.660(2)(f): To consider information or records that are exempt from disclosure by law, including written advice from your attorney. – NO DISCUSSION
- ORS 192.660(2)(h): To consult with your attorney regarding your legal rights and duties in regard to current litigation or litigation that is more likely than not to be filed.

**RECONVENE**

Following the executive session, the regular session was reconvened at 11:00 a.m.

**APPROVE MINUTES OF SEPTEMBER 2024 BOARD MEETING**

Director Shull made a motion to approve the minutes of the September 2024 board meeting. Director Putnam seconded the motion, and it passed unanimously.

**WATER SUPPLY REPORT**

Manager Schull reviewed the current water supply report and attached graph, which indicated that Crescent Lake was 11% full at ~9,300 AF. The outflow from Crescent has been ramped down to 7cfs for the Oregon spotted frog. There will be stock runs this winter. Once the dates have been determined, a notification will be sent by text and posted on the website.

**PIPING UPDATES**

Although we have secured funding from the state for Group 6B, the federal grant funds still have not been finalized. Therefore, we will not be piping during the 2024/2025 maintenance season.

**PUBLIC MEETINGS POLICY**

To receive full credit for completing the Special District's Insurance Service's Best Practices Program, the District must adopt a public meetings policy. TID created a policy based on the sample policy that was provided by SDAO. The Board received a copy of the policy to review. The policy will be adopted at the November 12, 2024 board meeting.

### **2024 DELENQUENT ACCOUNTS**

The Board was updated on the total amount of assessments outstanding and the number of patrons that were delinquent and not on a current payment plan. On October 1, District staff mailed letters to all the delinquent patrons that were not on a payment plan. As of that date, there were 10 patrons who had not made a payment all year, and 16 patrons that paid their first installment but had not paid their second installment. The total due for these 26 patrons was ~\$45k; significantly more than last year at this time. The Board will review these accounts again at the November board meeting with the hope that the list will be smaller before making the decision to hand these accounts over to Attorney Reinecke to begin the lien filing process. Chairman Cochran requested that the number of irrigable acres per account be added to the report.

### **PUBLIC COMMENT**

Bob Varco asked the Board if it had given any further consideration to moving the location of the shop, currently located on 2<sup>nd</sup> St. in downtown Tumalo. The Board stated that it is currently researching two different options for potentially moving both the shop and the office to a new location.

### **MOTION TO APPROVE OCTOBER 2024 VOUCHER LIST**

Director Putnam made a motion to approve the October 2024 voucher list. Vice Chair Warbington seconded the motion, and it passed unanimously.

### **NEXT MEETING DATE**

The date of the next board meeting was set for Tuesday, November 12, 2024, at 9:00 a.m. (Executive session at 9:00 and returning to Regular session at 11:00.)

### **ADJOURN**

Director Shull made a motion to adjourn the regular board meeting at 12:00 p.m. Director Putnam seconded the motion and it passed unanimously.